

Sudget Template FY 2021-2022 Proposed Budget												
BUSINESS IMPROVIMENT DETRIES BUSINESS IMPROVIMENT DETRIES	FY 2016-17 Actual Budget	FY 2017-18 Actual Budget	FY 2018-19 Actual Budget	FY 2019-2020 Actual Budget	FY 2020-2021 Budget	FY'21 Budget Projection	FY 2021-2022 Budget	2	Difference	<u>Notes</u>		
Number of Full-Time Positions	1	2	3	5	5	5	5	ПΓ	0	Wynwood BID consists of (3) office staff and (2) Clean Team Members.		
Are any positions funded in other budgets?	NO	NO	NO	NO	NO	NO	NO	Ш	NO	None		
If so, how much is in this budget?	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable		N.A.	Not Applicable		
If so, how much is in the other budget?	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable		N.A.	Not Applicable		
Revenues				!	!							
BID Assessments	\$ 742,080	\$ 764,206	\$ 765,200	\$ 782,995	\$ 782,000	\$ 617,589	\$ 766,00	0 5	5 16,000	FV'22: The Wynwood BID will use Miami Dade County for the collection of assessments, with a 1% charge to the BID for collections. Approximately 90% of to the amount billed and is based on current rates. The following rates apply Adj. Ground Floor Rate @ \$0.24 sq. ft, Upper Floor Rate @ \$0.12 sq. ft. There was \$820K billed - \$24K net discounts/penaltics) x 95% expected collections, and collected \$617,589 for current assessments as of \$2.72.1. The County tax roll will enable the BID to collect up to 50% of assessments within 60 days of release, and also alleve the City of Miami from the tedious liening process for years 2013-2021. FV'21: The BID are expected to collect \$617,589 by the end of fiscal year. The BID also facilitated an effort to collect old assessments from 2013 to the present, which account for \$350,403 for this year.		
Collections Deferred	\$ 36,710	\$ 45,000	\$ 55,000	\$ 99,500	\$ 50,000	\$ 222,796	\$ 175,00	0 5	5 (125,000)	FY'22: The Wymwood BID are expected to try to collect the remaining assessments from 2013-2021, now that Miami Dade County will be collecting via Ad Valorem tax rolls. Based on previous annual trends, the Wymwood BID expects to conservatively collect up to \$100,000, via liens placed by City of Miami Legal Department. FY'21:  The Wymwood BID has collected \$350,403 in past due assessments, which is the largest collection of past assessments due to initiative by BID, City of Miami Legal and Bookkeeping office. The assessment funds are held at the City of Miami and expected to be deposited in June 2021.		
Wynwood Tree Trust Fund	s -	s -	s -	s -	s -	\$ 66,000	\$ 24,00	0		FY'22: The Wynwood BID is expecting to collect a conservative estimate of \$24,000, which equates for 6 total trees, that equal \$3,000 per contribution. FY'21: We collected \$18,000 for Tree Trust Funds prior to May 2021, and have billed \$48,000 to the City of Miami for two projects located at 86 NW 25 St. and 65 NW 24 St.		
Parking Waivers - Restricted	\$ -	\$ 54,000	\$ 609,960	\$ 405,000	\$ 296,579	\$ 924,000	\$ 360,00	0 5	6 (63,421)	FY'22: The Wynwood BID has conservatively projects \$360K for parking waivers this coming year, we are expected to bill up to \$1,000,000 for potential parking waivers, as per projects in process now. FY'21: The Wynwood BID has collected (2) invoices totaling \$468K. We have invoices for \$276,000 and \$456K pending and processing at the City through the department gauntlet. Due to delays we are attempting to collect now, but need the city's help in facilitating, which was requested 7.28.21. Please note: budgeted Parking Waiver fees reflect net of 10% contribution to the Parking Waiver Trust fund as required by City Ordinance 13556. Each space is currently priced at \$12,000 per space. Parking waiver expense uses are restricted in nature.		
Interest Income - New	s -	s -	s -	\$ 5,000	\$ 25,000	s -	s -	5	3 25,000	Item will need an LSR to be submitted in order for funding to be applied for this item.		
Public Benefit Trust Fund	s -	s -	s -	s -	s -	s -	s -	s	S -	FY'22: The Wynwood BID has placed \$0.00 funding for next under Public Benefit Trust Fund, since the funds are being held at the City of Miami and cannot be used by the BID until a Committee has been established.		
Revenue Grand Total	\$778,790	\$863,206	\$1,430,160	\$ 1,292,495	\$ 1,153,579	\$ 1,830,385	\$ 1,325,00	0 5	6 (147,421)			
Expenditures		I	1	ı	I	1	1	+				
Regular Salary and Wages	\$ 153,000	\$ 224,400	\$ 216,500	\$ 221,500	\$ 221,500	\$ 271,220	\$ 251,50	0 5	(30,000)	FY'21: Staffing totals will remain the same as FY'21 due to the uncertainty of Covid and the upcoming fiscal year. FY'21: On June 3, 2021 ED received a performance bonus for a perfect annual review, for the 12th year in a row, totaling \$25K. Manny Gonzalez, Executive Director was hired May 15, 2017 and received an increase in salary to \$132,500, in August 2020, which was not reflected in the budget due to the delay from the Pandemic, thus facilitated in August 2020, thus why it reflects as over budget for this current year. Executive Director package includes (2) week vacation, same as former package when hired as director in Coconut Grove in 2013 and car/phone allowance totaling \$500, per month \$6,000 per year. The Executive Director is in his 12th year as director of a BID on behalf of the City of Miami.		
FICA Taxes	s -	s -	\$ 10,500	\$ 25,000	\$ 35,000	\$ 25,692	\$ 28,00		7,000	FY'22: Average payroll taxes are \$800 for payroll taxes for (3) office staff and (2) clean team staff members, thus budgeting less than the previous fiscal year. FY'21: The Wynwood BID payroll taxes were under the expected budget totals, with a surplus of \$9,308 by the end of the fiscal year.  FY'22: Average Healthcare for full-time office staff averages \$1,202, which was an increase from previous averages that increased from \$1,014 and \$1,086 every year.		
Health Insurance	\$ -	\$ -	\$ 5,800	\$ 12,500	\$ 13,500	\$ 14,425	\$ 14,50	0 5	(1,000)	respectively. The Wynwood BID uses United Healthcare as our provider.		
Pay-Chex payroll, Dues, Licensing Bookkeeping, Assessment,	s -	\$ 500 \$ 45,000	\$ 7,000 \$ 46,000	\$ 4,500 \$ 48,000	\$ 6,200 \$ 48,000	\$ 4,774 \$ 48,000	\$ 5,00 \$ 48,00			FY'22: Average payroll processing fees per month equal \$397.83 for two pay periods for (3) office staff and (2) clean team staff members, via Paychex . FY'21: Average payroll processing fees are expected to be under budget due to the BID cancelling the courier services and just obtain records via email and mail now.  FY'22 - The Wymwood BID currently has a professional services agreement with CCSG totaling \$4,000 a month, as per procure process conducted in FY'21. FY'21: The window of the courier services agreement with CCSG totaling \$4,000 a month, as per procure process conducted in FY'21. FY'21: The window of the courier services agreement with CCSG totaling \$4,000 a month, as per procure process conducted in FY'21. FY'21: Average payroll processing fees are expected to be under budget due to the BID cancelling the courier services and just obtain records via email and mail now.		
Audit Prep								╬		The bookkeeping and assessment expenses went from \$3,000 monthly to \$4,000 as per RFQ 01-202019 released in 1st quarter of 2019 and evaluated July 2019. Services include bookkeeping, assessment, consolidated financials, yearly tax report and parking waiver collection.  FY'22 - The BID will request \$11,500 for our annual auditing services and subsequent event audit. FY'21: The Wynwood BID's annual and subsequent audits totaled		
Annual Audit	\$ -	\$ -	\$ -	\$ 11,000 \$ -	\$ 11,500 \$ -	\$ 9,500 \$ 4,500	\$ 11,50 \$ 6,00	4	6 (6,000)	\$9,500 versus the \$11,500. The subsequent audit performed in December is estimated at \$500.		
Other Contractual Services	207,107	30,000	20,000	-	-	4,500	3 0,00	-	, (0,000)	FY'22: As of December 2020, the Wynwood BID has hired Shutts and Bowen as a lobbyist group for the Wynwood BID. The dues are \$500 per month totaling \$6,000.		
Meetings, Annual Retreat	\$ -	s -	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,351	\$ 2,50	0 5	-	FV'22 - The BID will request the same amount as the previous fiscal year for our annual Director retreat that requires the rental of equipment and potential meeting space during the Spring of every year. FY'21: The Wynwood BID forecasted \$2,500 for annual Wynwood Director Board of Director's retreat that occurred on April 28th, 2021		
Office Supplies, Utilities, Equipment	\$ 3,246	\$ 3,900	\$ 7,400	\$ 11,600	\$ 11,800	\$ 10,922	\$ 11,70	0   5	3 100	FY'22: Line item is for Office Depot weekly orders, Adobe Acrobat yearly membership, copier services, printing, which is about 2,000 pages a month, office supplies and meeting materials and binders for Board Members. FY'21: Line items is used for weekly office supplies and office equipment are expected to total \$5,455 by the end of the fiscal year.		
Office Rent - 50 NW 24 St.	\$ 24,658	\$ 23,488	\$ 58,000	\$ 50,000	\$ 42,000	\$ 44,046	\$ 48,00	0 8	6 (6,000)	FY'22: As of September 1, 2021 the Wynwood BID will incur an annual increase to \$4,000 per month increase from previous total of \$3,500 per month, as per 2nd year agreement with landlord. FY'21: The Wynwood BID moved to the new office space located at 50 NW 24 St., with lower monthly rent, which was almost \$5,500 a month in the old location versus \$3,500 for the first year, as of September 1, 2020.		
Office Furniture:	s -	s -	\$ 6,618	\$ 20,000	\$ 10,000	\$ 7,666	\$ 7,00	0 5	3,000	FY'22: The Wynwood BID will allocate funding for new equipment in the office, and the creation of a network for the office, so staff can share material efficiently. FY'21 The Wynwood BID item was increased to \$20,000 to preemptively prepare for the proposed moving of office in May 2020. We also purchased a podium that is the same one that the City of Minaii uses, in addition to wall art.		
Office Cleaning Services - New	\$ -	s -	s -	\$ 1,560	\$ 1,200	\$ -	s -	5	3 1,200	FY'21: The Wynwood BID discontinued this initiative and office is cleaned by staff.		
D&O Insurance, Workman's Comp	s -	\$ 9,182	\$ 12,000	\$ 12,500	\$ 11,500	\$ 12,972	\$ 13,50	0 \$	(2,000)	FY'22: Wynwood BID will budget \$13,500 for new fiscal year, as required by Wynwood BID Ordinance since we have increased the number of Board Members in FY'21 FY'21: The annual D&O Insurance Liability Monthly Premium totaled \$12,972 for this current fiscal year, thus the BID will increase budget amount, since we have now added two additional Wynwood Board of Director's. Wynwood BID renews policy in January 2022 and will pay the entire year upfront versus monthly.		
Advertisement, Marketing & Community Art/Culture Partnership Grants	\$ 92,317	\$ 135,000	\$ 158,000	\$ 270,186	\$ 337,000	\$ 281,383	\$ 362,00	0 5	(25,000)	FY'22: The Wynwood BID will seek an increase in expenditures for next fiscal year, for the bundling of PR agency, social media and photography. There is an RFP that is currently be released to the public as of 8.2.21. Services are to help promote and assist the businesses. The BID will also release special event small grants to assist our businesses with permitted events that contribute to the District. FY'21: The Wynwood BID has been paying \$6.000 for PR services and expect to be under budget. Our creative services were also cut down due to the on-going pandemic.		
Off Duty Police Services	s -	\$ 270,000	\$ 158,168	s -	s -	s -	s -	5	· -	Item was removed and discontinued.		
Security Initiatives:	s -		\$ 36,780	\$ 7,250	s -	s -	s -	s	-	Line Item discontinued and placed under Capital for police donation totaling \$118,000 for FY'22.		



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Number of Full-Time Positions	1	2	3	5	5	5	5	0		Wymwoed BID consists of (3) office staff and (2) Clean Team Members.	
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Revenues		•		•	•						
Art/Culture Matching Grant Program, Code Compliance Cameras and Sound Meters, Retail Analysis - NEW	\$ -	\$ -	s -	s -	\$ -	s -	\$ 80,000	\$ (80,		FY'22: The WYNWOOD BID will release Art & Culture matching grants for District members, as a way to incentivize creative murals, art works, improvements for ride of way, façade painting with art components to be installed, to ensure the BID gives back to its artists, property owners and tenants. The BID will also donate cameras and sound meters to code in Noise ordinance passes second reading, in addition to conducting a retail analysis for property owners and tenants.	
Clean Team Services	s -	\$ 60,000	\$ 113,4	40 \$ 177,399	\$ 189,879	\$ 169,576	\$ 188,000	\$ 1,	1,879	FY'22: The Wynwood BID currently contracts (7) clean team members totaling approximately 200 weekly hours, seven days a week, and are in charge of cleaning the District's 47 block District, without the help of any City of Miami department. We have also included cleaning materials under this line item. FY'21: During this fiscal year, the Wynwood BID cut the hours of the staff during the pandemic to ensure there safety, however we increased their hours as the months progressed, thus why we had a surplus in this line item.	
Clean Team Supplies	s -	\$ 6,000	s -	\$ 12,000	\$ -	s -	s -	s	-	FY'22 - The Wynwood BID has allocated this line item with "Clean Team Services" and clumped all the expenses under one item for better efficiency. We have budgeted \$11,500 for supplies that our staff needs, daily cleaning equipment and materials for the continuation of the parking expansion initiative with the City of Miami.	
Capital/Restricted Parking Trust Fund Projects- NEW	\$ -	s -	\$ 5,0	\$ 405,000	\$ 212,000	\$ 315,363	\$ 247,800	\$ (35,		FY'22: The Wynwood BID has conservatively projects \$360K for parking waivers this coming year, we are expected to bill up to \$1,000,000 for potential parking waivers, as per projects in process now. FY'21: The Wynwood BID has collected (2) invoices totaling \$468K. We have invoices for \$276,000 and \$456K pending and processing at the City through the department gauntlet. Due to delays we are attempting to collect now, but need the city's help in facilitating, which was requested 7.28.21. Please note: budgeted Parking Waiver fees reflect net of 10% contribution to the Parking Waiver Trust fund as required by City Ordinance 13556. Each space is currently priced at \$12,000 per space. Parking waiver expense uses are restricted in nature.	
All Other Expenditures	S 82,8	5 \$ -	\$ -	s -		s -	\$ -	\$	-	Not Applicable	
Expenditure Grand Total	\$ 701,6	3 \$ 833,470	\$ 863,2	06 \$ 1,292,495	\$ 1,153,579	\$ 1,222,390	\$ 1,325,000	\$ (173.	,121)		
Revenues Minus Expenditures	\$ 344,1	7 \$ (54,680	) s -	s -	s -	\$ 607,995	s -	1			

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